

Kevin M. Byrne  
County Executive



Christopher Ruthven  
Deputy Commissioner of  
Parks

Department of Public Works

**Application for Pavilion Rental at Putnam County Veterans Memorial Park**

Name of Group or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person/Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Approximate Number of People: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Comments: \_\_\_\_\_

**Please read the Rules and Regulations. Failure to obey these rules and regulations will result in expulsion from the park and denial of future park use requests.**

**RELEASE AND HOLD HARMLESS**

In consideration of the permission extended to me by County of Putnam to go on, on and about its land and/or premises.

I, \_\_\_\_\_, agree to enter in, on and about said lands or premises at my own risk.

Further, I hereby voluntarily assume full responsibility for any injuries, including death or damages which may occur to me by reason of my being in, on or about said real property at any time, or which may occur to me by reason of my purchasing any item of merchandise or food while in, on or about said real property.

That neither the County of Putnam, nor any officer, agent, servant, representative or employee of the County of Putnam shall be liable for any damages arising from personal injuries, including death or property damage sustained by me by reason of my being in, on or about said real property at any time.

In addition to the foregoing, I, \_\_\_\_\_, do hereby fully and forever release and discharge the County of Putnam and all its officers, agents, servants, representatives or employees from any claims, demands, rights of action or causes of actions, present or future, whether same be known or unknown, anticipated or unanticipated, resulting from any cause whatsoever arising out of my being in, on or about its land and/or premises.

I, \_\_\_\_\_, further covenant and agree for myself and for my heirs, next of kin and estate, that I and they will forever refrain from insulting, prosecuting or maintaining any action, suit or proceeding, at law or otherwise, and from pressing, collecting or otherwise proceeding against the County of Putnam, nor any officer, agent, servant, representative or employee of the County of Putnam upon any claims, controversies, actions, causes of action, obligations or liabilities of any nature whatsoever, whether or not presently known, which I or my heir, next to kin or estate ever had, now have of hereafter can, shall or may have, or allege, base upon any negligence of whatsoever nature, ordinary or gross whether or not presently known, with respect to or arising out of or in connection with any personal injury, including death, or property damage which I may sustain by any reason of my being in, or about its land and/or premises.

I hereby voluntarily sign this instrument with no promise or representation made to me other than the consideration expressed herein.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

**I HAVE READ AND UNDERSTAND THE RULES AND REGULATIONS OF PUTNAM COUNTY VETERANS MEMORIAL PARK AND WILL ENSURE THAT MEMBERS OF THIS ORGANIZATION FOLLOW THEM.**

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Rules and Regulations  
for  
Putnam County Veterans Memorial Park**

- 1) **Park Hours Daily:**
  - 10:00a.m. - 7:30p.m. (Memorial Day to Labor Day)
  - 10:00a.m. - 3:30p.m. (Fall, Winter, and Spring)
  - (Park is closed Thanksgiving, Christmas, and New Year's Day)
- 2) Park is for the sole use of Putnam County residents and their guests.
- 3) Swimming is permitted only when a lifeguard is on duty.
- 4) Pets are not allowed in the lower park.
- 5) Boats are not allowed in the park.
- 6) Garbage must be placed in trash containers.
- 7) Fishing is permitted for children 16 and under, but not in beach area.
- 8) Organized groups may not use the park without permission.
- 9) Alcoholic beverages may not be brought into the park.
- 10) Vehicles are not permitted on the lawns.
- 11) Horseback riding is not permitted in the lower park.
- 12) Nothing may be sold or offered for sale in the park, unless the vendor first obtains a permit from the Park Superintendent in accordance with the following rules and procedures:
  - a) An application must be completed and signed by the vendor.
  - b) A fifty (\$50.00) dollar application fee must be submitted along with the application, which such fee is non-refundable if the application for a vendor permit is denied.
  - c) The Park Superintendent must grant or deny an application for a vendor permit within ten (10) days of the receipt of same.
  - d) The Park Superintendent may deny an application for a vendor permit for good cause.
  - e) The denial of an application for a vendor permit may be appealed to the County Executive within ten (10) days of such denial. The County Executive must then uphold or reverse such denial within fourteen (14) days of the receipt of such appeal.
  - f) If a vendor permit is issued, the vendor must post or display such permit at the merchandise or food booth when such vending is in progress.
  - g) A group or organization which has obtained permission to use the park and which sells food or merchandise at its event as a means of funding such event is exempt from the requirement of rule "12" herein.
- 13) No loudspeaker or similar apparatus is permitted without permission.
- 14) Plants, shrubs, or trees may not be damaged or destroyed.
- 15) Fires may be burned only in grills.
- 16) No guns or other weapons will be permitted.
- 17) Hardball will not be permitted in the park.
- 18) No feeding wild animals (geese, duck, deer, etc.)
- 19) An adult must accompany children under 16 years of age.
- 20) Bus passengers will not be admitted to the park, except with special permit.
- 21) No metal detectors allowed in the park.
- 22) Parking permit sticker must be always affixed on each vehicle.

The Putnam County Veterans Memorial Park employees are empowered to exclude from the park, anyone who, in their opinion, disobeys park rules and regulations, creates a nuisance, or jeopardizes the safety, health or comfort of visitors. We urge you to cooperate in maintaining your park.